



信達國際控股有限公司

CINDA INTERNATIONAL HOLDINGS LIMITED

(Incorporated in Bermuda with limited liability)

(Stock code: 111)

(the “Company”)

SHAREHOLDERS COMMUNICATION POLICY

1. Purpose

The Board has the overall responsibility to ensure that the Company maintains an ongoing dialogue with the shareholders to provide them with information necessary to evaluate the performance of the Company. This Policy set out the provisions with the objective of ensuring that the shareholders of the Company, both individual and institutional (collectively, “Shareholders”), are provided with ready, equal and timely access to balanced and understandable information about the Company (including its financial performance, strategic goals and plans, material developments, governance and risk profile), in order to enable Shareholders to exercise their rights in an informed manner, and to allow Shareholders to engage actively with the Company.

2. General Policy

- The Board shall maintain an on-going dialogue with Shareholders, and will regularly review this Policy to ensure its effectiveness.
- Information shall be communicated to Shareholders mainly through the Company’s financial reports (interim and annual reports), annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited (“SEHK”) and its corporate communications and other corporate publications on the Company’s website.
- Effective and timely dissemination of information to Shareholders shall be ensured at all times. Any question regarding this Policy shall be directed to the Company Secretary.

3. Communication Strategies

Shareholders’ enquiries

- Shareholders should direct their questions about their shareholdings to the Company’s Hong Kong Branch Share Registrar.
- Shareholders may at any time make a request for the Company’s information to the extent such information is publicly available.
- Shareholders shall be provided with designated contacts, email addresses and enquiry lines of the Company in order to enable them to make any query in respect of the Company.

Corporate Communication

- Corporate communication (any document issued or to be issued by the Company for the information or action of holders of any of its securities, including, but not limited to, the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a circular and a proxy form) will be provided to Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Hard copy of the Corporate communication (both English and Chinese versions) will also be posted to the shareholders whose names have been registered into the Register of Members by the Company's Registrar.
- Shareholders are encouraged to provide, amongst other things, in particular, their email addresses to the Company in order to facilitate timely and effective communications.

Corporate Website

- A dedicated Investor Relations section is available on the Company's website www.cinda.com.hk. Information on the Company's website is updated on a regular basis.
- Information released by the Company to SEHK is also posted on the Company's website immediately thereafter. Such information includes financial statements, results announcements, circulars and notices of general meetings and associated explanatory documents etc.

Shareholders' Meetings

- Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.
- Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders' participation.
- A separate resolution will be proposed for each substantially separate issue at a general meeting. The chairman of every general meeting will provide an explanation of the detailed procedures for conducting a poll.
- The process of the Company's general meeting will be monitored and reviewed on a regular basis, and if necessary, changes will be made to ensure that Shareholders' needs are best served.
- Board members, in particular, the chairman of the Board, the chairmen of Board committees or their delegates, appropriate management executives and external auditors will attend annual general meetings to answer Shareholders' questions.

4. Shareholder Privacy

The Company recognizes the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law to do so.

Adopted on 28 March 2012 and amended on 4 March 2022