

Officer/Associate, Finance Department

Cinda International Holdings Limited 

 Wan Chai District

 Accounts Officers/Clerks (Accounting)

 Full time

 Add expected salary to your profile for insights

About Us

We are a fast-growing listed financial group providing comprehensive financial services including corporate finance, securities trading, commodity and futures trading, fixed income, and asset management. With our strong market presence and continuous expansion, we're looking for exceptional talents to join our dynamic team.

Key Responsibilities

- Support the Assistant Manager in preparing comprehensive accounting vouchers, statutory financial statements, and regulatory returns
- Assist with daily treasury operations, accounts payable management, and petty cash reimbursement
- Prepare monthly accounting schedules, financial reports, and management accounting analyses
- Support group consolidation processes, interim and annual reporting, as well as budgeting and forecasting activities
- Handle ad hoc financial projects and assignments as required

Requirements

- Bachelor's degree in Accounting, Finance, or related field with minimum 1-2 years of relevant experience

- Prior experience in securities firms, listed financial institutions, or Chinese-funded enterprises strongly preferred
- Excellent command of Mandarin/Cantonese and English (both written and spoken)
- Advanced proficiency in MS Excel and Chinese word processing applications
- Experience with Epicor 10, Oracle Finance, and Hyperion systems is advantageous
- Self-motivated, proactive, and committed to continuous learning
- Strong attention to detail with a results-driven mindset and commitment to accuracy
- Positive attitude and strong desire to deliver exceptional results with great attention to accuracy and detail
- Immediate availability preferred

What We Offer:

- Competitive salary and performance-based bonuses.
- Comprehensive benefits package.
- Opportunities for professional growth and development.
- Supportive and collaborative work environment.

How to Apply

Please choose ONE of the following channels:

1. Apply via JobsDB
2. Email resume with current & expected salary to hr.recruit_cinda.com.hk (replace _ by @)
3. Mail to: HR Dept, 5801, Central Plaza, 8 Harbour Road, Wanchai, HK

Please submit your application through one channel ONLY as all applications will be duly processed.

Visit www.cinda.com.hk to learn more about us.

(All personal data will be used for recruitment purpose only)